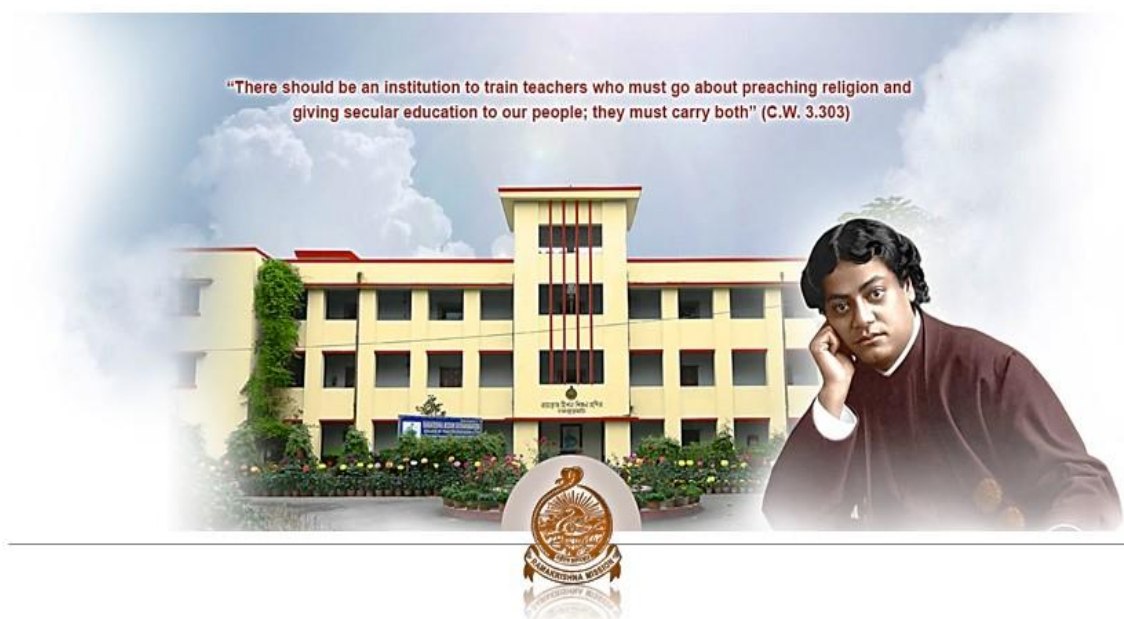


SELF-APPRAISAL REPORT
FOR
RE-ASSESSMENT AND RE-ACCREDITATION
2014
Submitted to NAAC
Nagarbhavi, Bangalore – 560 072

"There should be an institution to train teachers who must go about preaching religion and giving secular education to our people; they must carry both" (C.W. 3.303)



Ramakrishna Mission Sikshanamandira

An Autonomous Residential NCTE Recognized Post-Graduate College of Teacher Education (CTE) & Swami Vivekananda Multidisciplinary Research Centre for Educational Studies (SVMRCES) under the University of Calcutta

Phone: (033) 2654-6081/9281/1635 Fax: (033) 2654-4412

Email: rkmsmc@gmail.com, rkmsm@rediffmail.com

Website: www.rkmsm.org

Belur Math, Howrah-711202, West Bengal, India

July, 2014

Preface

The Ramakrishna Mission Sikshanamandira, which is situated in the midst of peaceful and beautiful campus in the proximity of the sacred precincts of Belur Math in the district of Howrah, West Bengal at a distance of about one furlong to the west of the famous river Ganga and about two furlongs to the east of Grand Trunk Road, was founded in 1958 as the third Teachers' Training College in West Bengal for male students sponsored by the Govt. of West Bengal and affiliated to the University of Calcutta. The Government of India gave the institution the status of College of Teacher Education (CTE) and it was recognized by The National Council for Teacher Education (NCTE).

The guiding principle of our College is the ideal of education as enunciated by Swami Vivekananda, the inspirational and dynamic disciple of Sri Ramakrishna, with its emphasis on 'man-making and character-building assimilation of ideas' and 'the manifestation of the perfection already in man'. Swamiji envisioned a residential system of education where teachers and trainees would meet on a common platform of shared ethos and where education would be a joyous activity no less than a potent instrument of inner transformation.

If we are to point out the distinctive features of our College, we would certainly stress its completely residential character, its tranquil and soothing environs, the sustained level of its excellence in academic as well as extra- academic activities, the highly pleasing work culture prevailing here, and above all, the practical application of the idea of education as set forth by Swami Vivekananda. Furthermore, the infrastructure for co-curricular activities like cultural meets and competitions and games and sports –that we have access to is adequate and ideal by any standards and we put it to optimal use.

We are, of course, encouraged by the words of praise that the general public no less than academics of repute in the field of Teacher Education have always had for our College. Much as we value these words of appreciation, we felt that recognition should come our way in a more concrete manner – in the shape of well-considered appraisal and judgment by a duly constituted and distinguished academic body whose opinion would carry the weight of authority. We duly recognize the desirability and importance of such quality assurance.

There is another reason why we go in for re-assessment by NAAC after assessed and accredited by NAAC in 2007. Self- assessment is undoubtedly an important yardstick for an institution to measure its effectiveness and efficiency. The scheme of assessment and accreditation is expected to help institutions to carry out their strength, weakness, opportunity and challenges (SWOC) analysis and in making their programmes more effective towards the all-round development of the trainees and Scholars. Above all, the assessment and accreditation by NAAC is expected to act as an instrument for raising the quality of the Teacher Education system as a whole and help the institutions in using their physical and instructional infrastructure optimally and professionally. It is here that a distinguished body like NAAC whose credentials are beyond doubt, comes end. While it is important for us to know how we stand in our own lights, it is no less important to know our position vis-à-vis other institutions, where we stand out where our weaknesses lie. NAAC can shed a searchlight on these areas and enlighten us.

We conveyed our decision to be re-assessed to NAAC Headquarters in Bangalore through a letter of intent, which was accepted. The next was the formation of a NAAC Steering Committee (approved by the Teachers' Council), with the Principal as its Chairman and Dr. Abhijit Guha as its Coordinator, and Swami Divyagunananda as its Assistant Coordinator to facilitate co-ordination of collection, analysis of data relating to the various aspects of the functioning of our institution and organization of the facts and results into a well-integrated, logical and cohesive report. The formation of the Steering Committee was duly ratified by the Governing Body of the College at its next meeting. Then, to impress upon one and all associated with our college – its teaching and non-teaching staff – the need for assessment by NAAC in the context of the fast-changing education scenario of our country, a General Meeting was held, when the general outlines of the different items of the format supplied to us by NAAC were briefly dwelt upon and an all-out involvement of the teaching, non-teaching and administrative personnel was urged. To expedite the process of filling in of the criteria-wise inputs, the Steering Committee next formed several sub-committees involving all the members of the teaching staff and some members of the non-teaching staff. For the report to be full-proof, collection of data was of paramount importance. The Steering Committee, therefore, set about preparing a data bank which would include data from various sources like the library, personal information sheets of the teaching staff and office personnel, Department of Sports and Culture, all the individual Departments and the Alumni Association. After the necessary data had been collected, the different sub-committees were asked to fill in the criteria-wise inputs with the information from the general data bank prepared by the Steering Committee. This being done, the members of the Steering Committee sat together for days, discussing different aspects of the report to be prepared, analyzing collating the data gathered. Then a draft copy of the report was uploaded on the College Web-site on 22nd June, 2014. After a further session of threadbare deliberations on this draft copy, the final report was prepared and approved by the Steering Committee for submission to NAAC.

It is a matter of satisfaction that we could mobilize all the human resources available with us and that our entire personnel - teaching and non-teaching, the administration and even a few students threw their full weight into the job. In the following pages we have tried as best we could to identify our strengths as well as our weaknesses. NAAC will form its own judgment of the record before sending its Peer Team on a visit to our institution, to which we eagerly look forward. We have great pleasure in presenting this self-study report to the National Assessment and Accreditation Council.

19.07.2014

Swami Tattwasarananda
Principal

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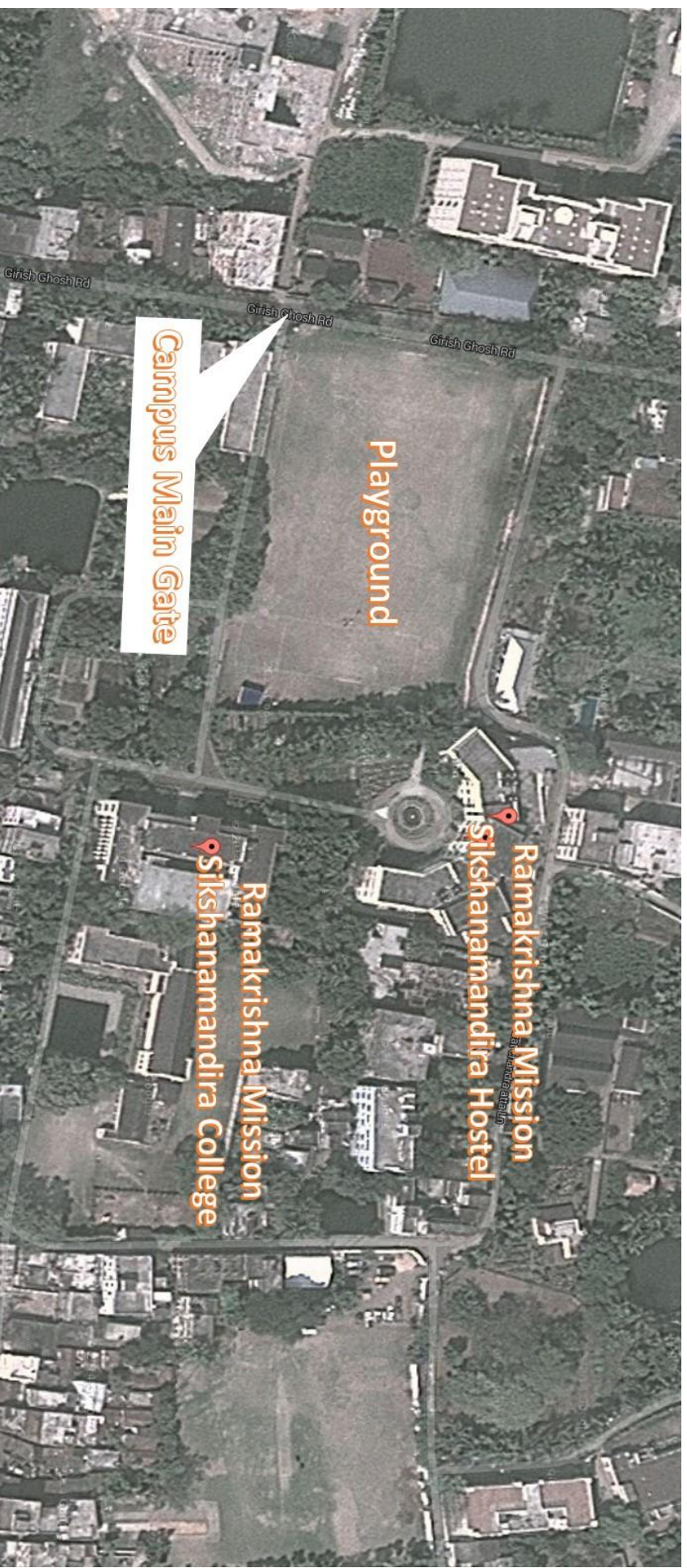
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An Aerial View of Ramakrishna Mission Sikshanamandira, Belur Math, Howrah – 711 202



An Aerial View of Ramakrishna Mission Sikshanamandira, Belur Math, Howrah – 711 202

PART-1

THE INSTITUTIONAL DATA



Ramakrishna Mission Sikshanamandira

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Email: rkmsmc@gmail.com, rkmsm@rediffmail.com

Website: www.rkmsm.org

Belur Math, Howrah-711202, West Bengal, India

A. Profile of the Institution

1. Name and address of the institution: **RAMAKRISHNA
MISSION SIKSHANAMANDIRA, BELUR MATH,
HOWRAH – 711 202. WEST BENGAL.**

2. Website URL: www.rkmsm.org

3. For communication:

Office

Name	Telephone Number with STD Code	Fax No	E-Mail Address
Swami Tattwasarananda (Principal)	09432378986	033 2654-4412	swamitattwasarananda@gmail.com
Dr. Abhijit Guha (NAAC Coordinator)	09433159125	033 2654-4412	abhi.guha68@gmail.com
Swami Divyagunananda (NAAC Assistant Coordinator)	09748580334	033 2654-4412	divyagunananda@gmail.com

Residence

Name	Telephone Number with STD Code	Mobile Number
Swami Tattwasarananda (Principal)	033 2654-6081	09432378986
Dr. Abhijit Guha (NAAC Coordinator)	033 2654-6081	09433159125
Swami Divyagunananda (NAAC Assistant Coordinator)	033 2654-1635	09748580334

4. Location of the Institution:

Urban ☒ Semi-urban ☐ Rural ☐ Tribal ☐Any other (Specify and indicate) ☐

5. Campus area in acres:

1.2 acres

6. Is it a recognized minority institution?

Yes ☐No ☒

7. Date of establishment of the institution:

Month & Year

MM	YYYY
08	1958

8. University/ Board to which the institution is affiliated:

The University of Calcutta, West Bengal

9. Details of UGC recognition under sections 2(f) and 12(B) of the UGC Act.

Month & Year

2f

MM	YYYY
June, 24	1975

Month & Year

12B

MM	YYYY
June, 24	1975

10. Type of Institution:

a. By funding

i. Government ☐ii. Grant-in-aid ☒iii. Constituent ☐iv. Self-financed ☐v. Any other (Specify and indicate) ☐

b. By Gender

i. Only for Men

☒

ii. Only for Women

☐

iii. Co-education

☐

c. By Nature

i. University Dept.

☐

ii. IASE

☐

iii. Autonomous College

☒

iv. Affiliated College

☒

v. Constituent College

☐

vi. Dept. of Education of Composite

College

☐

vii. CTE

☒

viii. Any other (specify and indicate)

☒**Research Centre recognized by C.U.**

11. Does the University / State Education Act have provision for autonomy?

Yes

☒

No

☐

If yes, has the institution applied for autonomy?

Yes

☒

No

☐

12. Details of Teacher Education programmes offered by the institution:

Sl. No.	Level	Programme/ Course	Entry Qualification	Nature of Award	Duration	Medium of instruction
i.	Pre-primary			Certificate		
				Diploma		
				Degree		

ii.	Primary/ Elementary			Certificate		
		D.El.Ed.(O DL), A Study Centre of WBPBE	10+2 (H.S.)	Diploma	01 Year	Bengali/English
				Degree		
iii.	Secondary/ Sr. secondary			Certificate		
				Diploma		
		B.Ed.	Graduation	Degree	01 Year	Bengali/English
		B.Ed. (ODL), A Study Centre of NSOU	Graduation	Degree	02 Year	Bengali/English
iv.	Post Graduate	Guidance & Counseling	Graduation	Diploma	01 Year	Bengali/English
		M.Ed.	Masters & B.Ed.	Degree	01 Year	Bengali/English
v.	Other (specify)	CTE (In- Service training, Sponsored by MHRD)	In-service teaching for Govt., Govt. aided & Govt. sponsore d school teacher	Certificate	01 week (for each method subject)	Bengali/English
				Diploma		
		M.Phil in Education	M.A. in Education/ M.Ed.	Degree	02 Years	English/Bengali
		Ph.D.	As per UGC Norms	Degree		English

13. Give details of NCTE recognition (for each programme mentioned in Q.12 above)

Level	Programme	Order No. & Date	Valid up-to	Sanctioned Intake
Pre-primary				
Primary/Elementary				

Secondary/ Sr.secondary	B.Ed.	ERC/7-35(ER-35.4.1)/2003/1047 of June 3, 2003	Permanent recognition	150
Post Graduate	M.Ed.	ERC/7-88.6(1).14/2008/12811 of August 30, 2008	Next Inspection	35
Other (specify)				

(Additional rows may be inserted as per requirement)

B. Criterion-wise inputs

Criterion I: Curricular Aspects

1. Does the Institution have a stated Vision

Yes	√	No	
-----	---	----	--

Mission

Yes	√	No	
-----	---	----	--

Values

Yes	√	No	
-----	---	----	--

Objectives

Yes	√	No	
-----	---	----	--

2. a) Does the institution offer self-financed programme(s)?

Yes	√	No	
-----	---	----	--

If yes,

- a) How many programmes?

01

- b) Fee charged per programme

Rs. 7,000/-

Yes

3. Are there programmes with semester system
4. Is the institution representing/participating in the curriculum development/ revision processes of the regulatory bodies?

Yes	√	No	
-----	---	----	--

If yes, how many faculties are on the various curriculum development/vision committees/boards of universities/regulating authority?

11

5. Number of methods/elective options (programme wise)

B.Ed.

13 Methods/ 06 Elective

M.Ed. (Full Time)

08 Elective Options

Any other (specify and indicate) **22 Research areas in M.Phil. in Education**

6. Are there Programmes offered in modular form

Yes	√	No	
-----	---	----	--

Number	B.Ed. - 24 & M.Ed.- 14
--------	-----------------------------------

7. Are there Programmes where assessment of teachers by the students has been introduced

Yes	√	No	
-----	---	----	--

Number	03
--------	-----------

8. Are there Programmes with faculty exchange/visiting faculty

Yes	√	No	
-----	---	----	--

Number	04
--------	-----------

9. Is there any mechanism to obtain feedback on the curricular aspects from the

- Heads of practice teaching schools
- Academic peers
- Alumni
- Students
- Employers

Yes	✓	No	
Yes	✓	No	
Yes	✓	No	
Yes	✓	No	
Yes	✓	No	

10. How long does it take for the institution to introduce a new programme within the existing system?

As and when required by BoS, Ac, IQAC and above all the GB of the College

11. Has the institution introduced any new courses in teacher education during the last three years?

Yes	✓	No	
-----	---	----	--

Number	02
--------	-----------

12. Are there courses in which major syllabus revision was done during the last five years?

Yes	✓	No	
-----	---	----	--

Number	02
--------	-----------

13. Does the institution develop and deploy action plans for effective implementation of the curriculum?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

14. Does the institution encourage the faculty to prepare course outlines?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

Criterion II: Teaching-Learning and Evaluation

1. How are students selected for admission into various courses?

- a) Through an entrance test developed by the institution ☒
- b) Common entrance test conducted by the University/Government ☐
- c) Through an interview ☐
- d) Entrance test and interview ☒
- e) Merit at the qualifying examination ☒
- f) Any other (specify and indicate) ☐
(If more than one method is followed, kindly specify the weightages) ☐

2. Furnish the following information (for the previous academic year-2012-13):

- a) Date of start of the academic year
- b) Date of last admission
- c) Date of closing of the academic year
- d) Total teaching days
- e) Total working days

3. Total number of students admitted

Programme	Number of students			Reserved			Open		
	M	F	Total	M	F	Total	M	F	Total
D.Ed.									
B.Ed.	150	-	150	48	-	48	102	-	102
M.Ed. (Full Time)	35	-	35	11	-	11	24	-	24
M.Phil.	12	-	12	05	-	05	07	-	07

4. Are there any overseas students?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

If yes, how many?

01

5. What is the 'unit cost' of teacher education programme? (Unit cost = total annual recurring expenditure divided by the number of students/ trainees enrolled).

Rs.11590/-

- a) Unit cost excluding salary component
- b) Unit cost including salary component

Rs.73,400/-

6. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic session:

Programmes	Open		Reserved	
	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)
D.Ed.				
B.Ed.	83.64%	66.14%	60%	45%
M.Ed. (Full Time)	76.23%	61.23%	60%	50%

7. Is there a provision for assessing students' knowledge and skills for the programme (after admission)?

Yes



No

☐

8. Does the institution develop its academic calendar?

Yes



No

☐

9. Time allotted (in percentage)

Programmes	Theory	Practice Teaching	Practicum
B.Ed.	42.5%	10%	47.5%
M.Ed. (Full Time)	50%	5%	45%

M.Phil.	48%	-	52%
PGDGC	45%	-	55%

10. Pre-practice teaching at the institution

a) Number of pre-practice teaching days	0	8
b) Minimum number of pre-practice teaching lessons given by each student	1	2

11. Practice Teaching at School

a) Number of schools identified for practice teaching	0	6
b) Total number of practice teaching days	4	0
c) Minimum number of practice teaching lessons given by each student	8	0

12. How many lessons are given by the student teachers in simulation and pre-practice teaching in classroom situations?

No. of Lessons In simulation	8	No. of Lessons Pre-practice teaching	4
------------------------------	---	--------------------------------------	---

13. Is the scheme of evaluation made known to students at the beginning of the academic session?

Yes ☒ No ☐

14. Does the institution provide for continuous evaluation?

Yes ☒ No ☐

15. Weightage (in percentage) given to internal and external evaluation

Programmes	Internal	External
B.Ed.	50.35%	49.65%

M.Ed. (Full Time)	57.70%	42.30%
M.Phil.	42.5%	57.5%

16. Examinations

a) Number of sessional tests held for each paper

0	1
---	---

b) Number of assignments for each paper

0	1
---	---

17. Access to ICT (Information and Communication Technology) and technology.

	Yes	No
Computers	✓	
Intranet	✓	
Internet	✓	
Software / courseware (CDs)	✓	
Audio resources	✓	
Video resources	✓	
Teaching Aids and other related materials	✓	
Projectors	✓	
Document Camera	✓	
Interactive Smart-board	✓	

18. Are there courses with ICT enabled teaching-learning process?

Yes	✓	No	
-----	---	----	--

Number	05
--------	----

19. Does the institution offer computer science as a subject?

Yes	✓	No	
-----	---	----	--

If yes, is it offered as a compulsory or optional paper?

Compulsory

☒

Optional

☒

Criterion III: Research, Consultancy and Extension

1. Number of teachers with Ph. D and their percentage to the total faculty

Number	0	8	40%
--------	---	---	-----

2. Does the Institution have ongoing research projects?

Yes	<input checked="" type="checkbox"/>	No	
-----	-------------------------------------	----	--

If yes, provide the following details on the ongoing research projects

Funding agency	Amount (Rs)	Duration (years)	Collaboration, if any
UGC-MRP	1,45,000/-	2 yrs.	
UGC-MRP	1,15,000/-	2 yrs.	

(Additional rows/columns may be inserted as per the requirement)

3. Number of completed research projects during last three years.

4. How does the institution motivate its teachers to take up research in education? (Mark ✓ for positive response and X for negative response)

- ☐ Teachers are given study leave ☒
- ☐ Teachers are provided with seed money ☒
- ☐ Adjustment in teaching schedule ☒
- ☐ Providing secretarial support and other facilities ☒
- ☐ ICT and Physical Support ☒
- ☐ Enhanced Library Access ☒

5. Does the institution provide financial support to research scholars?

Yes

☒

No

☐

6. Number of research degrees awarded during the last 5 years.

a. Ph.D.

☐

b. M.Phil.

7. Does the institution support student research projects (UG & PG)?

Yes

☒

No

☐

8. Details of the Publications by the faculty (Last five years)

	Yes	No	Number
International journals	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
National journals – referred papers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Non referred papers			
Academic articles in reputed magazines/news papers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Books	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Any other (specify and indicate)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

9. Are there awards, recognition, patents etc. received by the faculty?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

Number	<input type="text" value="7"/>
--------	--------------------------------

10. Number of papers presented by the faculty and students (during last five years):

National seminars

Faculty

Students

International seminars

Any other academic forum

11. What types of instructional materials have been developed by the institution?

(Mark '✓' for yes and 'X' for No.)

Self-instructional materials

☒

Print materials

☒

Non-print materials (e.g. Teaching Aids/audio-visual, multimedia, etc.)

☒

Digitalized (Computer aided instructional materials)

☒

Question bank

☒

Any other (specify and indicate)

☐

12. Does the institution have a designated person for extension activities?

Yes

☒

No

☐

If yes, indicate the nature of the post.

Full-time

☒

Part-time

☐

Additional charge

☒

13. Are there NSS and NCC programmes in the institution?

Yes

☐

No

☒

14. Are there any other outreach programmes provided by the institution?

Yes

☒

No

☐

15. Number of other curricular/co-curricular meets organized by other academic agencies/NGOs on Campus

03

16. Does the institution provide consultancy services?

Yes

☒

No

☐

In case of paid consultancy what is the net amount generated during last three years.

Rs. 6, 00,000/-

17. Does the institution have networking/linkage with other institutions/organizations?

Local level	Yes
State level	Yes
National level	Yes
International level	Yes

Criterion IV: Infrastructure and Learning Resources

1. Built-up Area (in sq. mts.)

4021sq. mts.

2. Are the following laboratories been established as per NCTE Norms?

a) Methods lab	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
b) Psychology lab	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
c) Science Lab(s)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
d) Education Technology lab	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
e) Computer lab	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
f) Workshop for preparing teaching aids	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

3. How many Computer terminals are available with the institution?

90

4. What is the Budget allotted for computers (purchase and maintenance) during the previous academic year?

₹ 220000/-

5. What is the Amount spent on maintenance of computer facilities during the previous academic year?

₹ 1,87,080/-

6. What is the Amount spent on maintenance and upgrading of laboratory facilities during the previous academic year? ₹ 11,87,193/-

7. What is the Budget allocated for campus expansion (building) and upkeep for the current academic session/ financial year?

₹ 4,08,000/-

8. Has the institution developed computer-aided learning packages?

Yes



No

☐

9. Total number of posts sanctioned

Open Reserved

Teaching

Non-teaching (college)

M	F	M	F
16	-	04	-
12	-	11	-

Non-teaching (Hostel)

M	F	M	F
7	-	4	-

10. Total number of posts vacant

Open Reserved

Teaching

Non-teaching

M	F	M	F
01	-	04	
02	-	01	-

11. a. Number of regular and permanent teachers Open Reserved (Gender-wise)

Assistant professor

M	F	M	F
08	-	03	-

Readers

M	F	M	F
04	-	-	-

Professors

M	F	M	F
-	-	-	-

- b. Number of temporary/ad-hoc/part-time teachers (Gender-wise)

Open Reserved

Ad-hoc	M	F	M	F
	03	-	-	-

Part-time	M	F	M	F
	01	-	01	-

Guest lecturer	M	F	M	F
	03	-	-	-

c. Number of teachers from	Same state	19
	Other states	01

12. Teacher student ratio (program-wise)

Programme	Teacher student ratio
B.Ed.	15:1
M.Ed. (Full Time)	7:1

13. a. Non-teaching staff

Permanent	Open		Reserved	
	M	F	M	F
	21	-	05	-

Temporary	M	F	M	F
	03	-	02	-

b. Technical Assistants	Permanent	M	F	M	F
		02	-	01	-

Temporary	M	F	M	F
	-	-	-	-

14. Ratio of Teaching – non-teaching staff

3:5

-

15. Amount spent on the salaries of teaching faculty during the previous academic session (% of total expenditure)

31.68%

16. Is there an advisory committee for the library?

Yes



No

☐

17. Working hours of the Library

On working days

On holidays

During examinations

10.30am to 5.00 p.m

11am to 4p.m

18. Does the library have an Open access facility

Yes



No

Partially in Research Center Library

19. Total collection of the following in the library

a. Books

25900

- Textbooks

3,500

- Reference books

2000

b. Magazines

7

e. Journals subscribed

- Indian journals

6

- Foreign journals

9

f. Peer reviewed journals

5

g. Back volumes of journals

Many

Since the College is registered with INFLIBNET it has access to many more journals online

h. E-information resources

- Online journals/e-journals

8

110

- CDs/ DVDs
- Databases
- Video Cassettes
- Audio Cassettes

3
0
150

20. Mention the

Total carpet area of the Library (in sq. mts.)

400sqm t

Seating capacity of the Reading room

100

21. Status of automation of Library

Yet to intimate

☐

Partially automated

☐

Fully automated

☒

22. Which of the following services/facilities are provided in the library?

Circulation

☒

Clipping

☒

Bibliographic compilation

☒

Reference

☒

Information display and notification

☒

Book Bank

☒

Photocopying

☒

Computer and Printer

☒

Internet

☒

Online access facility

☒

Inter-library borrowing

☒

Power back up

☒

User orientation / information literacy

☒

Any other (pleases Specify and indicate)

☐

23. Are students allowed to retain books for examinations?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24. Furnish information on the following

Average number of books issued/returned per day

Maximum number of days books are permitted to be retained

by students

by faculty

Maximum number of books permitted for issue

for students

for faculty

Average number of users who visited/consulted per month

Ratio of library books (excluding textbooks and book bank facility) to the number of students enrolled

25. What is the percentage of library budget in relation to total budget of the institution

26. Provide the number of books/ journals/ periodicals that have been added to the library during the last three years and their cost.

	2011-12		2012-13		2013-14	
	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)
Text books	528	12434/-	689	444839/-	618	348032/-
Other books						
Journals/ Periodicals	13	83065/-	15	95882/-	16	155696/-
Any others specify and indicate						

Criterion V: Student Support and Progression

1. Programme wise “dropout rate” for the last three batches

Programmes	2010-11	2011-12	2012-13
B.Ed.	5	1	2
M.Ed. (Full Time)	0	0	2

2. Does the Institution have the tutor-ward/or any similar mentoring system? Yes ☒ No ☐

If yes, how many students are under the care of a mentor/tutor?

10/15

3. Does the institution offer Remedial instruction?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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4. Does the institution offer Bridge courses?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

In collaboration with WBBPE.**5. Examination Results during past three years (provide year wise data)**

	B.Ed.			M.Ed.			M. Phil
Academic Years	2010-11	2011-12	2012-13	2010-11	2011-12	2012-13	2013-14
Pass percentage	99.31%	100%	100%	100%	100%	100%	100%
Number of first classes	144	149	148	35	35	33	11
Number of distinctions	3	3	3	3	3	3	-
Exemplary performances (Gold Medal and university ranks)	1	1	1	1	1	1	01

6. Number of students who have passed competitive examinations during the last three years (provide year wise data)

Year	NET/SET/SLET	GATE	M.Phil.	Ph.D.	Publication(s)	Passed competitive examinations
2010-11	40	3	7	1	52	72
2011-12	37	5	8	2	50	67
2012-13	35	4	6	3	45	55
2013-14	39	7	4	2	62	32

7. Mention the number of students who have received financial aid during the past three years.

Financial Aid	2011-12		2012--13		2013-14	
	B.Ed.	M.Ed.	B.Ed.	M.Ed.	B.Ed.	M.Ed.
Merit Scholarship	36	19	28	9	25	10
Merit-cum-means scholarship						
Fee concession						
Any other specify and indicate			UGC Rajib Gandhi Fellowship availed by 4 M.Phil. Scholars			
Total number of students	55		41		39	

8. Is there a Health Centre available in the campus of the institution?

Yes	✓	No	
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9. Does the institution provide Residential accommodation for:

Faculty	Yes	✓	No	
Non-teaching staff	Yes	✓	No	

10. Does the institution provide Hostel facility for its students?

Yes	✓	No	
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If yes, number of students residing in hostels

Men	197
Women	-

11. Does the institution provide indoor and outdoor sports facilities?

Sports fields	Yes	✓	No	
Indoor sports facilities	Yes	✓	No	
	Yes	✓	No	

Gymnasium

12. Availability of rest rooms for Women

Yes	✓	No	
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13. Availability of rest rooms for men

Yes	✓	No	
-----	---	----	--

14. Is there transport facility available?

Yes	✓	No	
-----	---	----	--

15. Does the Institution obtain feedback from students on their campus experience?

Yes	✓	No	
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16. Give information on the Cultural Events (Last year data) in which the institution participated/organized.

	Organized			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate	✓		1	✓		1
Inter-university						
National						
Any other (specify and indicate)						

(Excluding college day celebration)

17. Give details of the participation of students during the past year at the university, state, regional, national and international sports meets.

	Participation of students (Numbers)	Outcome (Medal achievers)
State	1	-
Regional	-	-
National	-	-

International	-	-
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18. Does the institution have an active Alumni Association?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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If yes, give the year of establishment

2006 to be read with 2014

19. Does the institution have a Student Association/Council?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

20. Does the institution regularly publish a college magazine?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

21. Does the institution publish its updated prospectus annually?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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22. Give the details on the progression of the students to employment/further study (Give percentage) for last three years

	2010-11		2011-12		2012-13	
	(%)		(%)		(%)	
	B.Ed.	M.Ed.	B.Ed.	M.Ed.	B.Ed.	M.Ed.
Higher studies	30%	25%	32%	27%	35%	35%
Employment (Total)	60%	100%	63%	100%	65%	100%
Teaching	85%	95%	80%	94%	80%	95%
Non-teaching	15%	5%	20%	6%	20%	5%

23. Is there a placement cell in the institution?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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If yes, how many students were employed through placement cell during the past three years?

Course	Number of students
B.Ed.	90
M.Ed.	103

24. Does the institution provide the following guidance and counseling services to students?

	Yes	No
• Academic guidance and Counseling	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Personal Counseling	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Career Counseling	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Criterion VI: Governance and Leadership

1. Does the institution have a functional Internal Quality Assurance Cell (IQAC) or any other similar body/committee

Yes ☒ No ☐

2. Frequency of meetings of Academic and Administrative Bodies: (2013-14)

Board of Studies (BoS)	7
Academic Council	6
M.Phil Committee	3
Research Ph.D committee	1
Finance committee	2
Teachers council	3
IQAC	2
Hostel committee	2
P.F committee	5
Building committee	1

Governing Body	2
----------------	---

3. What are the Welfare Schemes available for the teaching and non-teaching staff of the institution?

Yes	✓	No	
-----	---	----	--

Loan facility

Medical assistance

Yes	✓	No	
-----	---	----	--

Insurance/P.F/G.P.F

Yes	✓	No	
-----	---	----	--

Other (specify and indicate)

Yes		No	
-----	--	----	--

4. Number of career development programmes made available for non-teaching staff during the last three years

0	0	7
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5. Furnish the following details for the past three years

- a. Number of teachers who have availed the Faculty Improvement Program of the UGC/NCTE or any other recognized organisation

10

- b. Number of teachers who were sponsored for professional development programmes by the institution

National

0	8	
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International

-	-	-
---	---	---

- c. Number of faculty development programmes organized by the Institution:

0	0	2
---	---	---

- d. Number of Seminars/ workshops/symposia on curricular development,

Teaching- learning, Assessment, etc. organized by the institution

0	2	1
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- e. Research development programmes attended by the faculty

0	0	5
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- f. Invited/endowment lectures at the institution

0	1	5
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Any other area (specify the programme and indicate)

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6. How does the institution monitor the performance of the teaching and non-teaching staff?

a. Self-appraisal

Yes	✓	No	
-----	---	----	--

b. Student assessment of faculty performance

Yes	✓	No	
-----	---	----	--

c. Expert assessment of faculty performance

Yes	✓	No	
-----	---	----	--

d. Combination of one or more of the above

Yes	✓	No	
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e. Any other (specify and indicate)

Yes		No	
-----	--	----	--

7. Are the faculty assigned additional administrative work?

Yes	✓	No	
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If yes, give the number of hours spent by the faculty per week

10 Hours

8. Provide the income received under various heads of the account by the institution for previous academic session

Grant-in-aid	27853559/-
Fees	23,88,196/-
Donation	NIL
Self-funded courses	NIL
Any other (Specify and indicate)	NIL

9. Expenditure statement (for last two years)

	2011-12	2012-13
Total sanctioned Budget	1,34,30,000/-	1,24,75000/-
% spent on the salary of faculty	17.96	22.46

% spent on the salary of non-teaching employees	13.06	13.57
% spent on books and journals	2.11	0.95
% spent on developmental activities (expansion of building)	4.82	43.81
% spent on telephone, electricity and water	1.67	2.30
% spent on maintenance of building, sports facilities, hostels, residential complex and student amenities, etc.	1.35	2.66
% spent on maintenance of equipment, teaching aids, contingency etc.	1.77	1.02
% spent on research and scholarship (seminars, conferences, faculty development programs, faculty exchange, etc.)	5.23	0.73
% spent on travel	0.835	1.75
Any other (specify and indicate)		
Total expenditure incurred	1,53,57,827/-	1,11,33,938/-

10. Specify the institutions surplus/deficit budget during the last three years?
(specify the amount in the applicable boxes given below)

	Surplus in Rs.	Deficit in Rs.
2011-12	50,000/-	
2012-13	1,00,000/-	
2013-14	2,50,000/-	

11. Is there an internal financial audit mechanism?

Yes ☒ No ☐

12. Is there an external financial audit mechanism?

Yes ☒ No ☐

13. ICT/Technology supported activities/units of the institution:

Administration

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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Finance

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

Student Records

Career Counselling

Yes	✓	No	
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Aptitude Testing

Yes	✓	No	
-----	---	----	--

Examinations/Evaluation/
Assessment

Yes	✓	No	
-----	---	----	--

Yes	✓	No	
-----	---	----	--

Any other (specify and indicate)

Yes		No	
-----	--	----	--

14. Does the institution have an efficient internal co-coordinating and monitoring mechanism?

Yes

☒

No

☐

15. Does the institution have an inbuilt mechanism to check the work efficiency of the non-teaching staff?

Yes

☒

No

☐

16. Are all the decisions taken by the institution during the last three years approved by a competent authority?

Yes

☒

No

☐

17. Does the institution have the freedom and the resources to appoint and pay temporary/ ad hoc / guest teaching staff?

Yes

☒

No

☐

18. Is a grievance redressal mechanism in vogue in the institution?

a) For teachers

☒

b) For students

☒

c) For non - teaching staff

☒

19. Are there any on-going legal disputes pertaining to the institution?

Yes

☐

No

☒

20. Has the institution adopted any mechanism/process for internal academic audit/quality checks?

Yes ☒ No ☐

21. Is the institution sensitised to modern managerial concepts such as strategic planning, teamwork, decision-making, computerisation and TQM?

Yes ☒ No ☐

Criterion VII: Innovative Practices

1. Does the institution has an established Internal Quality Assurance Mechanisms?

Yes ☒ No ☐

2. Do students participate in the Quality Enhancement of the Institution?

Yes ☒ No ☐

3. What is the percentage of the following student categories in the institution?

	Category	Men	%	Women	%
a	SC	47	31.33		
b	ST	10	6.66		
c	OBC	23	15.33		
d	Physically challenged	4	2.66		
e	General Category	66	44.00		
f	Rural	111	74		
g	Urban	39	26		
h	Any other (specify)				

4. What is the percentage of the staff in the following category?

	Category	Teaching staff	%	Non-teaching staff	%

a	SC	2	10	4	14.70
b	ST	0	0	1	2.94
c	OBC	2	10	2	5.88
d	Women	-	-	-	
e	Physically challenged	-	-	1	2.9
f	General Category	16	80	23	67.64
g	Any other (specify)				

5. What is the percentage incremental academic growth of the students for the last two batches?

Category	At Admission		On completion of the course	
	B.Ed.	M.Ed.	B.Ed.	M.Ed.
SC	20%	22%	30%	35%
ST	8%	4%	11%	6%
OBC	10%	11%	15%	16%
Physically challenged	3%	2%	5%	4%
General Category	35%	40%	60%	70%
Rural	40%	42%	70%	75%
Urban	42%	45%	72%	79%
Any other (specify)				