

Ramakrishna Mission Sikshanamandira

(An Autonomous Post Graduate College of Teacher Education)
Under University of Calcutta



REGULATIONS of **Post Graduate Diploma in Guidance and Counselling**

BELUR MATH, HOWRAH – 711 202



Preamble of The Constitution

We, The people of India, having solemnly resolved to constitute India into a **SOVEREIGN SOCIALIST SECULAR DEMOCRATIC REPUBLIC** and to secure to all its citizens:

JUSTICE, social, economic and political;

LIBERTY of thought, expression, belief, faith and worship;

EQUALITY of status and of opportunity and to promote among them all

FRATERNITY assuring the dignity of the individual and the unity and integrity of the Nation

IN OUR CONSTITUENT ASSEMBLY this twenty-sixth day of November, 1949, do hereby Adopt, Enact and give ourselves this Constitution.

Regulations

1. The duration of the programme leading to the Post Graduate Diploma in Guidance & Counselling shall be one year divided into two semesters.
2. Intake capacity: 70 (approx.)
3. The minimum qualification for admission to the programme shall be Bachelor's (3 years) degree in any discipline of any UGC recognized University.
4. As per the instruction of the Trustee Board of Ramakrishna Mission, Belur Math, at the present only the male candidates will be permitted to take admission in the programme since from the very beginning, the physical infrastructure of the College has been arranged for male candidates only.
5. The medium of instruction and examination shall be English/Bengali.
6. Every candidate shall pay his examination fee for each Semester.
7. The first semester examination shall be open to a regular student who: a) has attached but less than 75% of the lectures, seminars, projects, internship sessions etc. 10% condonation may be granted by the Principal in case the candidate show appropriate reasons and b) has completed practicum (project/internship). Those who fulfill the above conditions can fill up the forms of this semester examination.
8. The second semester examination shall be open to a regular student who: a) Has attended not less than 75% of lectures, seminars, field trips, project work etc. in 2nd semester and b) has completed the practicum (project/internship). Those who fulfill the above conditions can fill-up the forms of this semester examination.
9. Mode of Examination

For Written: - each paper is of 100 marks and weightage is given 80%
For Assignment: - each paper is of 100 marks and weightage is given 20%
10. The minimum number of marks to pass the examination in each semester shall be (i) 40% in each paper separately; (ii) 40% in the seminar, project, internship etc.
11. Grace marks shall be given @ 1% of the aggregate marks of the examination for each semester. A candidate may avail of the grace marks either in the aggregate or in one or more papers as may be to his advantage. Grace marks shall, however, be given only for passing the examination or for earning the higher division and not for passing the examination with distinction.
12. A candidate shall be permitted to continue his studies in the second semester irrespective of his 1st semester examination results provided he has appeared in the preceding semester examination.

13. If a candidate is unsuccessful at the 1st semester examination due to the lack of pass marks (40%) for some papers or absent for some major cause can apply for supplementary examination of those papers held during 2nd semester examination.
14. If the same for 2nd semester examination, the candidate shall be allowed to reappear in such papers in special examination to be held within 2 months from the date of declaration of the 2nd semester (final) result. If any other complex cases arise, the Academic Council will decide the matter.
15. Candidates are awarded on the basis of their grand total (800 marks) as follows:
 - (i) Those who obtain 75% or more: Distinction;
 - (ii) Those who obtain 60% or more but less than 75% marks: First Division.
 - (iii) Those who obtain below 60% but above 40%: Second Division
16. Unsuccessful candidates are those who obtain below 40% marks in any paper specifically.
17. The internal assessment marks of a candidate who fails in the theory examination shall be carried forward.
18. If any dispute arises regarding discipline, examination or any other matter the related committees/Principal can decide the matter.
19. As soon as possible after the completion of the examination, the controller of Examinations shall publish a list of the candidates who have passed the programme.
20. Revision of regulation and curriculum: The Sikshanamandira may from time to time revise, amend and change the regulations and the curriculum, if found necessary.